

# Student Loan Application Checklist

## Undergraduate & Graduate Loans

### Personal Information

- \*Name
- \*Address and mailing address
- \*DOB
- \*SSN
- \*Driver's License (if applicable)
- \*Citizenship status (U.S. Citizen or Permanent Resident)
- \*One reference (can include a family member)
  - \*Reference address
  - \*Reference phone number

### Student Information

- \*School State
- \*School Name
- School Branch (if applicable)
- Current year (freshman, sophomore, junior, senior)
- Academic period you are requesting the loan for (either just the fall semester or the fall and spring semesters)
- Major
- Anticipated Graduation Date (year and month)
- Estimate financial aid

### Housing Information

- \*Housing Status (own, rent, other)
- \*Monthly housing costs (mortgage or rent)
  - \*Escrow amount included in monthly payment (if applicable)

### Income Information

- \*Employment status (salaried/hourly, retired, unemployed, self-employed)
  - \*If you select salary/hourly, you will need to provide documentation of income (a paystub) dated within the last 30 days.
  - \*If you select self-employed, you will need to provide a completed and signed copy of the most recent year of federal personal income tax returns with all applicable schedules.
- \*Occupation
- \*Employer Name
- \*Employer Address
- \*Employer Phone Number
- \*Total Gross Annual Income
- \*Any additional income information that you would like to include while being considered for a loan (Separate maintenance income, alimony, or child support does not need to be included).

Note: Any item with a \* next to it applies to both the borrower and the cosigner.  
Any item without an \* next to it applies only to the borrower.

Granite Edvance student loan products are offered by Granite Edvance Corporation or Bank of Lake Mills, Member FDIC, and originated by CampusDoor.

## For Refinancing Loans

### Personal Information

- \*Name
- \*Address and mailing address
- \*DOB
- \*SSN
- \*Driver's License (if applicable)
- \*Citizenship status (U.S. Citizen or Permanent Resident)
- \*One reference (can include a family member)
  - \*Reference address
  - \*Reference phone number

### Housing Information

- \*Housing Status (own, rent, other)
- \*Monthly housing costs (mortgage or rent)
  - \*Escrow amount included in monthly payment (if applicable)

### School Information

- School State
- School Name

### Income Information

- \*Employment status (salaried/hourly, retired, unemployed, self-employed)
  - \*If you select salary/hourly, you will need to provide documentation of income (a paystub) dated within the last 30 days.
  - \*If you select self-employed, you will need to provide a completed and signed copy of the most recent year of federal personal income tax returns with all applicable schedules.
- \*Occupation
- \*Employer Name
- \*Employer Address
- \*Employer Phone Number
- \*Total Gross Annual Income
- \*Any additional income information that you would like to include while being considered for a loan (Separate maintenance income, alimony, or child support does not need to be included).

### Information About Loans to be Refinanced

- Loan type (Federal, Federal Plus Parent, Private)
- Lender
- Servicer
- Servicer account number
- Loan number
- Current loan balance
- Current interest rate
- School state
- School name

Note: Any item with a \* next to it applies to both the borrower and the cosigner. Any item without an \* next to it applies only to the borrower. You can find all this information on any payoff documents that you have received throughout the lifetime of your loan. If you have any questions regarding where to find any of the above information, please CampusDoor at 717.249.8800.