

## **Job Posting**

### **Branch Associate I (Teller) – Full Time**

**LOCATION:** Ambler Branch

#### **RESPONSIBILITIES:**

Responsibilities for the Branch Associate I (Teller) position include providing the Bank's customers with superior customer service, processing transactions efficiently and accurately, such as deposits to accounts, check cashing, loan transactions and withdrawals from accounts. The Branch Associate I (Teller) would be responsible for operating a teller station, maintaining an adequate and accurate cash drawer and balancing the cash drawer daily. The individual will establish a working knowledge of the Bank's products and services to provide recommendations to customers or potential customers. The position will require a working knowledge and adherence to all policies and procedures of the Bank as well as applicable regulations and laws. The individual must be available for opening and closing of the branch office. Ambler Savings Bank is a local community bank that gives back to the communities we serve. We also promote from within and train our staff for future promotions.

#### **SKILLS:**

Ability to communicate clearly and in a friendly manner; excellent customer service skills; proficient writing and mathematical skills with a high degree of accuracy; good computer skills; detail-oriented with strong organizational skills; ability to make decisions and solve problems.

#### **EDUCATION / TRAINING:**

High School diploma or GED equivalent preferred.

#### **EXPERIENCE:**

Previous branch/teller experience or cash handling experience is preferred but not required.

#### **TO APPLY:**

If interested, please forward your resume along with salary requirements to [careers@amblersav.com](mailto:careers@amblersav.com). No phone calls, please. Qualified candidates will be contacted within 5 business days.

Visit us at [www.AmblerSavingsBank.com](http://www.AmblerSavingsBank.com). EOE / AA

Ambler Savings Bank is an Equal Employment Opportunity employer. We base employment upon personal capabilities and qualifications without discrimination. It is the policy of Ambler Savings Bank to provide equal employment and advancement opportunities to all colleagues and applicants for employment without regard to race, color, ethnicity, religion, gender, pregnancy/childbirth, age, national origin, sexual orientation, gender identity or expression, disability or perceived disability, genetic information, citizenship, veteran or military status, marital or domestic partner status, or any other category protected by federal, state and/or local laws.